MACAA Constitution and Bylaws



Mississippi Association of County Agricultural Agents

Revised November 4, 2026

CONSTITUTION AND BYLAWS

With changes through November 4, 2026

ARTICLE I
Name and Objectives

Section 1 - This Association shall be known as the Mississippi Association of County Agricultural Agents.

Section 2 - The objects of this Association shall be to assist members in securing additional opportunities for furthering educational advantages, to encourage a high standard of professional performance among our Extension workers, to promote a high degree of cooperation and loyalty among Extension people, to assist in the furthering of the ways and means of improving the effectiveness of Cooperative Extension work; to advance the basic importance and position of American agriculture in our national economy and to cooperate in carrying out the policies and programs of the land grant colleges in the United States.

ARTICLE II
Membership

Section 1 - Any professional Extension worker in Mississippi carrying USDA and State appointments may become a member of this Association by paying the annual membership dues to be set by the Board of Directors and approved by the membership at the annual meeting.

Section 2 - Any retired member of the Association may become a lifetime member of the Mississippi Association of County Agricultural Agents by paying once in a lifetime dues set in accordance with the National Association of County Agricultural Agents. Life members shall have all privileges of the Association except voting rights, DSA awards, holding office and receiving Association assistance to attend annual meetings of NACAA. The dues will be submitted to the National Association of County Agricultural Agents for lifetime membership in the National Association.

ARTICLE III
Officers and Directors

Section 1 - Officers of this Association shall be President, President Elect, First Vice President, Second Vice President, Secretary, and Treasurer. To be eligible to serve as an officer of this association, all nominees must be an active member of the Association for five consecutive years

and not a member of the State or District Supervisory and Administrative staff. (2026 change submitted by Heather Jennings, MACAA President)

Section 2 - The Executive Committee shall be composed of the five officers and the immediate past President.

Section 3 - The Directors shall be composed of two from each Extension District and two from the Specialist group. (2011 change submitted by Bill Burdine, MACAA President).

Section 4 - The Board of Directors shall be composed of the Executive Committee and Directors.

Section 5 - The President shall perform such duties as usually pertain to this office. He shall have the power to call meetings of the Executive Committee and Board of Directors and shall preside at such meetings. He shall be a member ex-officio of all committees.

Section 6 - The President Elect shall perform the duties of the President in case of his absence or disability and shall assume any other obligations that may be assigned to him by the President or Board of Directors. He shall be the overall chairman of all committees.

Section 7 - First Vice President shall be overall chairman of the membership committee.

Section 8 - Second Vice President shall be chairman of the Annual Meeting Committee.

Section 9 - The Secretary shall keep full and accurate record of the proceedings of all meetings of the Executive Committee, Board of Directors and of the Association, shall receive all communications, paper and bills that normally come with such an office, keep a record of membership, send out notices of meetings and conduct all necessary correspondence and perform such other duties as usually pertain to the office.

Section 10-The Treasurer shall keep a full and complete record of all monies received and paid out, send out all notices of unpaid dues, receive and receipt all membership fees, keep an account of the membership fees paid for and the date thereof and deliver to his successor all funds and records remaining in his hands at the expiration of his term of office. Due to the fact that the treasurer position requires a lot of time and work, this person will remain in the treasurer position for multiple years to prevent having to train a new one every year.

ARTICLE IV
Delegates to National Association of County Agricultural Agents

Section 1 - Delegates to National Association of County Agricultural Agents shall conform to rules and regulations of National Association of County Agricultural Agents Association. Each state shall be entitled to one voting delegate for the first 40 members or fraction thereof, and to one additional vote for each 30 members, or fraction thereof, beyond the initial 40.

Section 2 - Mississippi delegates shall consist of the President of the Mississippi Association of County Agricultural Agents; other delegates shall be officers as determined by rank of their

position. If the delegate quota cannot be filled by officers, the President has the authority to fill the remaining delegate positions with members of their choosing. (2011 change submitted by Bill Burdine, MACAA President).

Section 3 - The Board of Directors shall be authorized to fix the amount of expenses allowed by the Association for delegates to the NACAA.

Section 4 - Members will participate in Association business according to office location. Any member at the county extension level will be a member of their respective Extension District group. Any faculty member with regional or statewide extension responsibility located on campus or at any of the experimental stations, REC, or research unites will be a member of the State group. (2026 change submitted by Rocky Lemus, State Group Senior Director).

ARTICLE V
Manner of Election and Voting

Section 1 - The election of officers shall be by ballot or standing vote unless otherwise ordered by majority vote of those present at the annual meeting.

Section 2 - Nomination of Officers shall be made by a nominating committee; however, notwithstanding the above, nominations may be made from the floor. Nominations of officers shall be made by a nominating committee on recommendations of District and Specialists on a rotational basis.

Section 3 - Voting by proxy shall not be permitted.

Section 4 - The President, President Elect, First Vice President, Second Vice President, Secretary, and Treasurer, shall be elected by Association members. Each Director and Delegate shall be elected by his respective District or group.

Section 5 - The President and Vice President shall not hold office more than two years in succession.

ARTICLE VI
Meetings

Section 1 - The annual meeting of the Association shall be held at the time designated by the Board of Directors.

Section 2 - Other meetings may be called by the President and shall be called by him at the written request of the majority of the Director.

ARTICLE VII
Committees

Section 1 - All committees shall be appointed by the President, subject to the approval of the Board of Directors.

Section 2 - The standing committees of this Association will reflect that of NACAA in addition to MACAA committees: Finance & Audit, Investments, History, Presidential Citation, Extension Programs, Professional Training, Resolution, Hospitality and Fundraising. (2026 change submitted by Heather Jennings, MACAA President).

Section 3 - In the event a vacancy occurs in any MACAA Officer position (President, President-Elect, First Vice-President, Second Vice-President, or Secretary,), the remaining seated officers shall advance to the next highest office in the established officer progression system. A new Secretary will be elected from eligible members within the District/Group from which the person vacating the office hails. Elections shall be conducted by the Senior Director of the affected District/Group. (2008 change submitted by Lamar Adams, MACAA President). Whenever a vacancy occurs in officers of the Association between annual meetings, and a Director is appointed to fill this vacancy, the District from which the Director comes, shall elect, by majority vote of its members, a Director to fill the vacancy.

Section 4 - All committees are directly responsible to the Board of Directors for their activities.

ARTICLE VIII
Quorum

Section 1 - A quorum for the transaction of business by the Association, Executive Committee, Board of Directors, or standing committee shall consist of a majority of their membership.

ARTICLE IX
Amendments

Section 1 - This Constitution and By-laws may be amended, revised, or replaced by a two-thirds vote of the members present at any annual meeting.

Section 2 - The amendments or revisions to this Constitution and By-laws shall go into effect as soon as adopted.

Section 3 - Any proposed amendment to the Constitution and By-laws must be given in writing to the Board of Directors thirty (30) days prior to the Annual Meeting.